



Public Facilities Committee Agenda

City of Newton **In City Council**

Wednesday, October 5, 2016

7:45 PM
Room 204

Items Scheduled for Discussion:

Referred to Public Safety & Transportation, Public Facilities and Finance Committees

#335-16 Request for Ordinance amendments to require removal of snow from sidewalks
COUNCILOR DANBERG requesting that §26-8 through §26-9 and §20-21 of the City of Newton Rev. Ords., 2012, be amended to establish criteria and provisions for requiring removal of snow in all districts by property owners, occupants, and property managers from sidewalks abutting their property and to review and amend enforcement provisions including structure of fines for snow removal violations. [09/27/16 @ 11:36 AM]

Public hearing assigned for October 5, 2016

#315-16 Verizon petition for grant of location at Blake Street
EVERSOURCE ENERGY AND VERIZON NEW ENGLAND, INC. petitioning for a grant of location to relocate Pole #44/4 on Blake Street approximately 341' south of Cabot Road to accommodate a new driveway at house #28. (Ward 2) [09/02/16 @ 2:00 PM]

Public hearing assigned for October 5, 2016

#316-16 National Grid petition for grant of location in Ruane Road
NATIONAL GRID petitioning for a grant of location to install and maintain 110' ± of 4" main in Ruane Road from existing gas main at #74 Ruane in an easterly direction to house #61 for new gas service. [(Ward 3) 09/07/2016 @ 12:40 PM]

Public hearing assigned for October 5, 2016:

#330-16 Petition for Grant of Location gas main in Levbert Road
NATIONAL GRID petitioning for a Grant of Location to install and maintain 225' ± of 4" gas main in LEVBERT ROAD from the exiting 4" gas main at 87 Levbert Road easterly to 73 Levbert Road. (Ward 8) [09/21/16 @ 12:03 PM]

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

Public hearing assigned for October 5, 2016:

#331-16 Petition for Grant of Location to install conduit in Stein Circle

COMCAST OF MASSACHUSETTS petitioning for a Grant of Location to install 120' ± of 3" conduit from Pole 376/1 in Stein Circle northeasterly thence turning northwesterly on to Chinian Path to an existing vault in Chinian Path. (Ward 8) [09/15/16 @ 10:23 AM]

Referred to Public Facilities and Finance Committees

#257-16 Delegation of quinquennial perambulation to the City Engineer and GIS Administrator

CITY CLERK requesting that the City Council officially delegate the responsibility of Quinquennial Boundary Line Perambulation to the City Engineer and the City GIS Administrator as required by Massachusetts General Law Chapter 42, Section 2, which states that "the boundary markers of every town shall be located, the marks thereon renewed, and the year located marked upon the face thereof which bears the letter of the town locating its boundary, once every five years, by at least two of the selectmen of the town or by two substitutes designated by them in writing." [06/22/16 @ 11:35 AM]

Items Not Scheduled for Discussion at this Meeting:

Referred to Public Facilities and Finance Committees

#334-16 Request to connect Walsingham Street to City sewer system

COUNCILORS GENTILE, SANGIOLO, AND HARNEY, on behalf of the residents of Walsingham Street, requesting the necessary approvals to connect Walsingham Street to the City sewer system. [09/22/16 @ 11:15 AM]

Public hearing assigned for October 19, 2016:

#66-16(2) Site Plan Approval for the Cabot Elementary School Project

DESIGN REVIEW COMMITTEE petitioning, pursuant to Sec 5-58, for schematic design and site plan approval to construct an addition and renovate the Cabot Elementary School located at 229 Cabot Street, Newtonville, the city's newly acquired property at 23 Parkview Avenue, Newtonville and a portion of Parkview Avenue abutting the school site in the east. [09/29/16 @ 12:30 PM]

Public hearing

#249-16 Cellco petition for Grant of Location for wireless communication equipment

CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS petitioning for a grant of location to attach wireless communication equipment to existing utility poles at the following locations [(Ward 8) 07/01/2016 @11:17 AM]:

Locations

Dudley Road (near 530 Dudley Road) at Pole #10-7
Hay Road (near 16 Hay Road) at Pole #1368-1

Public hearing

- #281-16 Cellco petition for Grant of Location for wireless communication equipment**
CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS petitioning for a grant of location to attach wireless communication equipment to existing Utility Pole #20-20 at Sargent Street (near the Sargent/Centre intersection). (Ward 7) [07/20/2016 @12:21 PM]

Referred to Programs & Services, Public Facilities and Finance Committees

- #175-16 Authorization to enter into a settlement agreement with National Grid.**
HIS HONOR THE MAYOR requesting authorization for the City to enter into a settlement agreement with Boston Gas Company d/b/a National Grid. [04/25/16 @ 6:52 PM]
- #200-15 Update on the strategic plan for street and sidewalk improvements**
ALD. LAREDO requesting that the Department of Public Works provide an update on the creation of a strategic plan for the improvement of streets and sidewalks in the City. [08/13/15 @ 11:20 AM]

Referred to Programs & Services and Public Facilities Committees

- #141-15 Discussion on tracking and improving the condition of the gas utility infrastructure**
ALD. BROUSAL-GLASER, SANGIOLO, HESS-MAHAN, COTE, NORTON AND ALBRIGHT requesting a discussion with the Director of Urban Forestry, a representative of the Department of Public Works and a representative of the Law Department about tracking and improving the condition of the gas utility infrastructure in Newton, new state statutes governing infrastructure repairs, coordination of increased repair work with city operations, the status of negotiations with National Grid to compensate for tree deaths resulting from gas leaks, and the possibility of creating a utilities working group to monitor progress on these and related issues. [05/26/15 @ 2:52 PM]
- #206-16 Resolution requesting the administration hire a composting expert**
COUNCILOR LEARY requesting a Resolution to the Mayor requesting that he consider hiring a composting expert: either a consultant, a composting operator, or the Mass DEP to review the Rumford Avenue Composting site. [05/31/16 @ 4:52 PM]
- #207-16 Review of the management of the Rumford Avenue site**
COUNCILOR LEARY requesting the Executive Office and the Commissioner of Public Works review the management of the entire Rumford Avenue site with the input of the Solid Waste Commission and present their findings to the Public Facilities Committee within a 3 to 6 month timeframe. [05/31/16 @ 4:52 PM]

Referred to Public Safety & Transportation and Public Facilities Committees

- #208-16 Update on fire prevention at the compost operation at Rumford Avenue Landfill**
COUNCILOR LEARY requesting the Executive Office, the Fire Department, and the Department of Public Works provide an update on fire safety issues at the compost operation at the Rumford Avenue Landfill including details about who is currently managing the site for fires. [05/31/16 @ 4:52 PM]
- #163-16 Request for discussion with DPW to consider amend Ordinance for street reconstruction**
COUNCILORS CROSSLEY, LAREDO & LAPPIN requesting a discussion with the Commissioner of Public Works, to review city policy and/or ordinances governing repairs to city streets within a period of years after full reclamation and/or milling and repaving of said streets, and to consider strengthening the requirements for repairs so as to protect the public investment in said streets.

Referred to Programs & Services and Public Facilities Committees

- #27-16 Updates from the Administration on the renovations at the Aquinas site**
PROGRAMS & SERVICES AND PUBLIC FACILITIES COMMITTEES requesting that the School Department and/or Executive Department provide updates on removal of asbestos and other toxic materials that were identified at the Aquinas site, the scope and timing of window replacement in particular, and renovations that may be necessary to facilitate short and long-term plans for uses and operations at the site. [01/10/16 @ 1:14 PM]
- #26-16 Proposed amendments to Sec. 5-54 through 5-58 of the Ordinances**
COUNCILOR CROSSLEY, ALBRIGHT, HARNEY AND SANGIOLO requesting revisions to Sections 5-54 through 5-58 of the City of Newton Ordinances to clarify the City Council's role and decision-making process with respect to design review, funding, and budget oversight during the construction process of municipal capital building projects; in particular, to better align City Council decisions with typical steps in the design development process, and where applicable, with Massachusetts School Building Authority (MSBA) and other state requirements. [01/11/16 @ 4:53 PM]
- #12-16 Discussion with the DPW regarding the City's recycling and solid waste programs**
COUNCILOR LEARY, NORTON, KALIS, HESS-MAHAN, ALBRIGHT, AND CROSSLEY requesting an update from and discussion with the Department of Public Works and the Solid Waste Commission on the current status of Newton's solid waste management and recycling program operations and performance objectives, future goals and objectives, staffing, program challenges, and survey data due to be submitted to the Department of Environmental Protection. [12/28/15 @ 8:44 AM]

#313-15

Request for an update on the Second Water Meter Program

ALD. LAPPIN requesting an update from the Department of Public Works on the second water meter program including: the progress of the inspection and programming of the approximately 900 new outdoor irrigation meters provided by the City to property owners that have yet to be inspected and/or programmed by the City; the process going forward for the issuance, inspection, programming and tracking of second meters; and the notification of residents who already had second meters regarding the process for registering their meters. 10/26/15 @ 7:15 PM]

#237-15

Update on mitigation funds from Special Permits in Newton Centre

ALD. CROSSLEY, LAREDO, and SCHWARTZ requesting an update on funds accrued from voluntary contributions from Special Permits in Newton Centre, which can be made available to complete a safe pedestrian crossing at 714-724 Beacon Street via Special Permit Board Order #1-15 and conditions noted therein. 09/14/15 @ 10:40 AM]

Referred to Public Facilities and Finance Committees

#223-15

Discussion on the process of licensing the use of city buildings

ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]

Referred to Programs & Services and Public Facilities Committees

#201-15

Discussion regarding the condition of the Kennard Estate building

ALD. SANGIOLO requesting a discussion with the Commissioner of Public Buildings, the Commissioner of Parks and Recreation, and the Executive Department regarding the condition of the property located at 246 Dudley Road (Kennard Estate) and how much, if any, repairs and upgrades will be needed as the City relocates the Parks and Recreation Department to that location. [09/01/15 @ 4:00 PM].

Referred to Public Facilities and Finance Committees

#191-16

Funding to relocate the Zervas modulars to NSHS and Brown Middle School

HIS HONOR THE MAYOR requesting authorization to transfer the sum of five hundred thousand dollars (\$500,000) to the Public Buildings Department for the purpose of funding the relocation modular classrooms from the Zervas Elementary School to Newton South High School and Brown Middle School from the following accounts:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Executive Office	Full-time Salaries	\$40,000
Treasury	Debt Service (010772-582A48)	\$403,784

Treasury	Debt Service (010772-582A49)	\$21,216
Financial Info Systems	Full-time Salaries	\$35,000

[05/09/16 @ 4:59 PM]

- #100-15 Discussion on pursuing municipal aggregation of energy purchasing**
ALD. NORTON, SANGIOLO, LEARY, AND ALBRIGHT requesting that the Administration pursue municipal aggregation of energy purchasing with the goals of reducing and/or stabilizing electricity costs for resident, businesses and the City; and requiring the purchase of Class 1 RECs at some percentage above the level required by the Massachusetts Renewable Portfolio Standard. [04/06/15 @ 9:12 AM]
- #83-15 Discussion and update on energy items**
ALD. CROSSLEY, GENTILE, & ALBRIGHT requesting a discussion and update from the Administration on the following energy related items: status of municipal power purchasing contracts for gas and electricity; status of the Power Purchase Agreement including solar PV rooftop installations, power offset (cost benefit) to date and review of potential future projects; and an update on municipal energy consumption including the recent Green Communities report filed with the Department of Energy Resources. [03/26/15 @ 9:19 AM]

Referred to Public Facil, Programs & Serv, and Public Safety & Trans Committees

- #46-15 Discussion of parking options for school and municipal parking lots**
ALD. JOHNSON & CICCONE, requesting a discussion with the Commissioner of Department of Public Works and the School Department to determine and discuss parking options including use of school properties based on the current municipal parking lot programs including the issuance of permits. [02/11/15 @ 1:35 PM]
- #328-14 Review of double utility poles**
ALD. ALBRIGHT, DANBERG, & LAREDO requesting a review of double poles in Newton including a random sampling of ten double poles on the north side and ten double poles on the south side of Newton to determine which utility is holding up the removal of double poles. [08/19/14 @ 9:16 AM]
- #189-14 Update on the Zervas School construction project**
PUBLIC FACILITIES COMMITTEE requesting periodic updates on the Zervas Elementary School Project. [04/17/14 @ 10:48 PM]
- #188-14 Update on the Cabot School construction project**
PUBLIC FACILITIES COMMITTEE requesting periodic updates on the Cabot Elementary School Project. [04/17/14 @ 10:48 PM]

Referred to Programs & Services and Public Facilities Committees

#119-14

Discussion with ISD on plans to address City non-compliance with ADA standards

ALD. ALBRIGHT AND CROSSLEY requesting discussion with the Inspectional Services Department to explain the development of short and long term plans to identify and correct buildings, sidewalks, playgrounds, etc...that do not conform to American Disability Act (ADA) standards. The discussion should include information on how improvements will be incorporated into the Capital Improvement Plan or if less than \$75,000 into a comprehensive budget plan to correct ADA deficiencies. [03/12/14 @ 4:18 PM]

#131-13

Updates and discussion on the sewer, water and storm water systems

ALD. CROSSLEY, FULLER, SALVUCCI, JOHNSON, CICCONE requesting periodic updates and discussion, at the discretion of the members of the Public Facilities Committee or the Commissioner of Public Works, on the condition functioning, operations and management of all elements of the City sewer, water and storm water systems including the following:

- Water meters
- Implementation of the ten project area strategic plan to remove infiltration in the City sewer system
- Implementation of the long range strategic plan to repair and replace City water mains, especially to correct for fire flow
- Status of the City's Private Inflow Removal Program to resolve and disconnect illegal storm water connections to the City sewer system
- Current billing practices
- Rates analyses needed to facilitate an informed comparison of billing options to include the following options either alone or in combination: seasonal rates, second meters, tiered rates, frequency of billing, low income credits.

Referred to Finance and Appropriate Committees

#257-12

Review of Fees, Civil Fines/Non-criminal Disposition in Chapter 17 of the ordinances

RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

Finance Voted No Action Necessary 7-0 on 12/14/15

Referred To Programs & Services And Public Facilities Committees

#36-12

Inspection of private sewer lines and storm water drainage connections

ALD. CROSSLEY & FULLER requesting Home Rule legislation or an ordinance to require inspections of private sewer lines and storm water drainage connections prior to

settling a change in property ownership, to assure that private sewer lines are functioning properly and that there are no illegal storm water connections to the city sewer mains.

- A) Sewer lines found to be compromised or of inferior construction would have to be repaired or replaced as a condition of sale;
- B) Illegal connections would have to be removed, corrected, and re-inspected in accordance with current city ordinances and codes, as a condition of sale.

[01/24/12 @ 8:07 AM]

Programs & Services Voted No Action Necessary 6-0 on 11/17/14

Referred to Public Safety & Transportation And Public Facilities Committees

#413-11 Updates on the renovations to the City's fire stations

ALD. CICCONE, SALVUCCI, GENTILE & LENNON updating the Public Facilities and Public Safety & Transportation Committees on the progress of renovations to the city's fire stations. [11-17-11 @11:07 AM]

#367-09 Discussion on repair of underground streetlight connections

PUBLIC FACILITIES COMMITTEE requesting discussion with the Law Department on how to resolve the dispute with NStar regarding whose responsibility it is to repair the streetlight connection between the manhole and the base of the streetlight. [10/21/09 @ 9:00 PM]

Respectfully submitted,
Deborah J. Crossley, Chair



200 Calvary Street
Waltham, Massachusetts, 02453

August 31, 2016

City Council
City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

Re: Blake Street
Newton, MA
W/O #2158793

Dear Members of the Council:

The enclosed petition and plan is being presented by the NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. for the purpose of obtaining a Grant of Location to relocate one (1) pole on Blake Street.

This work is necessary for the installation of a new driveway at 28 Blake Street.

If you have any further questions, please contact Maureen Carroll at (781) 314-5053. Your prompt attention to this matter would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven M. Owens". The signature is fluid and cursive, with the first name "Steven" and last name "Owens" clearly distinguishable.

Steven M. Owens
Rights & Permits Supervisor

SMO/kj
Attachments

RECEIVED
Newton City Clerk
2016 SEP -2 PM 12:00
David A. Olsen, Clerk
Newton, MA 02459

ORDER FOR JOINT OR IDENTICAL LOCATIONS FOR POLES

To the City Council of the City of Newton, Massachusetts

WHEREAS, NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY and VERIZON NEW ENGLAND INC. have petitioned for joint or identical locations for the erection or construction of poles to be owned and used in common by them upon, along and across the public way or ways of the City hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY and VERIZON NEW ENGLAND INC. be and hereby are granted joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line upon, along and across the following public way or ways of said City:

Blake Street - Easterly side approximately 341 feet south of Cabot Road
Install one (1) J/O pole #44/4
Remove one (1) J/O Pole #44/4

W/O #2158793

All construction work under this Order shall be in accordance with the following conditions:

Poles shall be of sound timber and located as shown on a plan made by A. DeBenedictis dated **August 24, 2016** on file with said petition. There may be attached to said poles by said NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY and by said VERIZON NEW ENGLAND INC. wires and cables necessary for the conduct of their business. All such wires and cables shall be placed at a height of not less than twenty feet from the ground.
A true record.

Attest: _____
City Clerk

Approved: _____ 2016

Mayor

CERTIFICATE

I hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, to wit: -after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the City Clerk to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held at City Council in said City on _____ day of _____, 2016 at P.M.

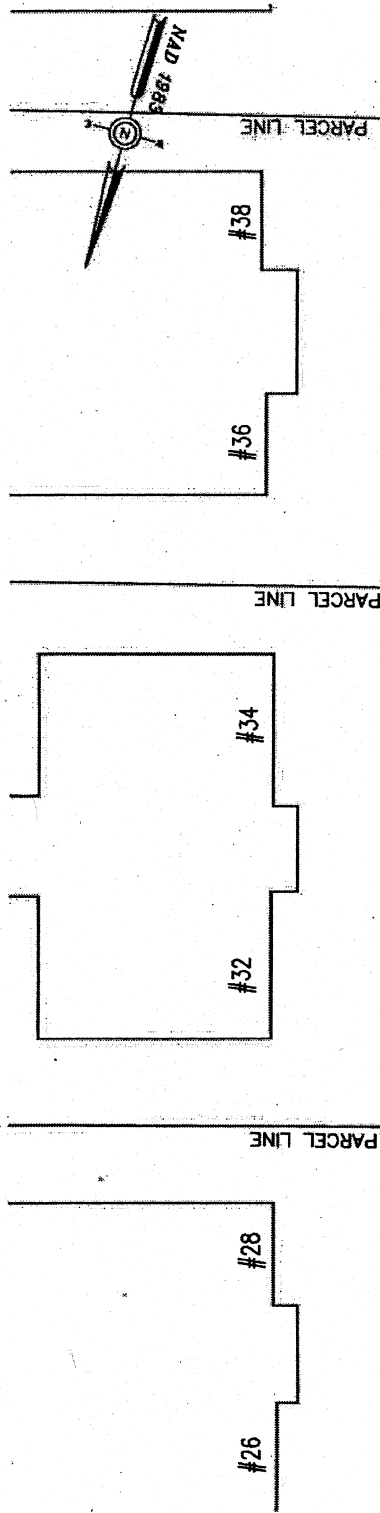
City Clerk

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the City Council of the City of Newton, Massachusetts, duly adopted on the _____ day of _____ 2016, and recorded with the records of location Orders of said City, Book _____ Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____

Clerk of the City of Newton, Massachusetts



(OLD)
JO/ES
44/4

(NEW)
JO/ES
44/4

BACK OF SIDEWALK

GRAN. CURB

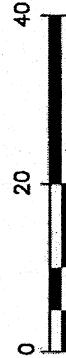
JO/ES
44/5

BLAKE ST

GRAN. CURB

BACK OF SIDEWALK

TO CABOT ST.
APPROX. 331'



SCALE IN FEET

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER THE ENGINEER NOR THE CITY OF NEWTON SHALL BE RESPONSIBLE FOR ANY LOSS OR INJURY CAUSED BY THE USE OF THIS INFORMATION, OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE ENGINEER AND THE CITY OF NEWTON HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS NOT TO BE USED FOR ANY PURPOSE OTHER THAN THAT FOR WHICH IT WAS OBTAINED. THE ENGINEER, ENGINEER, EXPRESS OR IMPLIED, UNAUTHORIZED ATTEMPTS TO LOAN, REPRODUCE, OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

Proposed pole locations shown thus	⊕
Pole locations to be abandoned, shown thus	○
Proposed Anchor Guy shown thus	T
Proposed Hip Guy shown thus	T _H
Proposed Underground location shown thus	—
Proposed Push Brace shown thus	⊕
Existing Pole location shown thus	●
Proposed Structures:	
Plotted by: JF	
Research by: SC	
Surveyed by: MR/JF	
Work Order # 2158793	
Ward #	
Ch#	
Approved: A DEBENEDICTIS	
P#	

ASTAR EVERSOURCE
a division of

1180 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of #28 BLAKE ST., NEWTON

Showing

PROPOSED POLE LOCATION

Scale 1"=20'

Date AUGUST 24, 2016

SHEET 1 of 1

**CITY OF NEWTON
MASSACHUSETTS**

PETITION for GRANT OF LOCATION

To the Petitioner:

City of Newton Ordinance Section 23-52 requires that each petition for grant of location be submitted to the City Council before it is sent to the Public Works Department for a preliminary review. The comments of the Public Works Commissioner will be part of the record submitted to the City Council. Upon filing with the City Council, the petition will be scheduled for a public hearing before the Public Facilities Committee of the City Council. **The petitioner is responsible for insuring that the petition is complete and all required materials are in order for review.** Attached please find the City Engineer's Standard Requirements for Plans and the Department of Public Works Permit Processing brochure.

Grant of Location Process:

1. Applicant submits completed Petition Form and required materials to the City Council
2. Public Works Department conducts preliminary review and gives written comments to the applicant
3. Engineering Division files Petition Form with comments with the Clerk of the City Council
4. City Council schedules petition for a public hearing before the Public Facilities Committee of the City Council
5. Public Facilities Committee recommendations are forwarded to the City Council for a final decision

Questions may be directed to:

Lou Taverna, City Engineer, 617-796-1020
City Council Office, 617-796-1210

I. IDENTIFICATION (Please Type or Print Clearly)

Company Name NSTAR ELECTRIC DBA EVERSOURCE ENERGY

Address 200 CAVALRY STREET

WALTHAM, MA 02453

Phone Number 781-314-5053

Fax Number 781-314-5165

Contact Person MAUREEN CARROLL

Title RIGHT OF WAY AGENT

Signature Maureen Carroll Date 8-31-2016
Person filing application

If a telecommunications company, indicate how certified by the Department of Telecommunications and Energy:

II. DESCRIPTION OF PROJECT: to be completed by petitioner

- A. Write here or attach a description of the project including, location, proposed time frame for completion, type of materials to be used, benefit provided to the City, project mitigation plan as applicable, street reconstruction plan including timetable for completion.

SEE ATTACHED

- B. Include or attach a sketch to provide a visual description of the project. If plans are attached, provide:

Title of Plan 28 Blake Street, Newton Date of plan August 24, 2016

III. PUBLIC WORKS DEPARTMENT REVIEW

Date received by Public Works Department _____

Check One:

Minor Project ☐

Major Project ☐

Lateral ☐

(Refer to City Engineer Standard Requirements for Plans for definition of minor and major project)

Plans Submitted:

Certified Plot Plan ☐

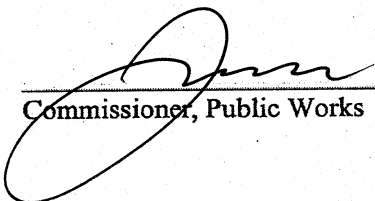
Stamped Plans ☐

DATE AND COMMENTS:

RECOMMENDATIONS:

Any curbing or sidewalk	
damaged shall be replaced	
to City Standards	
John Doyle	
Associate City Engineer	Sept 2, 2016

V. RECOMMENDATION TO PUBLIC FACILITIES COMMITTEE:


Commissioner, Public Works

9/2/16
Date

**CITY OF NEWTON
MASSACHUSETTS**

PETITION for GRANT OF LOCATION

RECEIVED
Newton City Clerk
SEP 7 PM 12:40
David A. Olson, GMC
Newton, MA 02459

To the Petitioner:

City of Newton Ordinance Section 23-52 requires that each petition for grant of location be submitted to the Public Works Department for a preliminary review before the applicant files the petition with the Board of Aldermen. The comments of the Public Works Commissioner will be part of the record submitted to the Board of Aldermen. Upon filing with the Board of Aldermen, the petition will be scheduled for a public hearing before the Public Facilities Committee of the Board of Aldermen. **The petitioner is responsible for insuring that the petition is complete and all required materials are in order for review.** Attached please find the City Engineer's Standard Requirements for Plans and the Department of Public Works Permit Processing brochure.

Grant of Location Process:

1. Applicant submits completed Petition Form and required materials to Public Works Department
2. Public Works Department conducts preliminary review and gives written comments to the applicant
3. Petitioner files Petition Form with Clerk of the Board of Aldermen
4. Board of Aldermen schedules petition for a public hearing before the Public Facilities Committee of the Board of Aldermen
5. Public Facilities Committee recommendations are forwarded to the Board of Aldermen for a final decision

Questions may be directed to:

Lou Taverna, City Engineer, 617-796-1020

Shawna Sullivan, Clerk of the Board of Aldermen, 617-796-1213

I. IDENTIFICATION (Please Type or Print Clearly)

Company Name NATIONAL GRID

Address 40 SYLVAN RD.
WALTHAM MA. 02451

Phone Number 617-293-0480 Fax Number _____

Contact Person DENNIS REGAN Title PERMIT REPRESENTATIVE

Signature [Signature] Date 9-7-2016
Person filing application

If a telecommunications company, indicate how certified by the Department of Telecommunications and Energy:

II. DESCRIPTION OF PROJECT: to be completed by petitioner

II. DESCRIPTION OF PROJECT: to be completed by petitioner

- A. Write here or attach a description of the project including, location, proposed time frame for completion, type of materials to be used, benefit provided to the City, project mitigation plan as applicable, street reconstruction plan including timetable for completion.

TO INSTALL AND MAINTAIN APPROXIMATELY 110 FEET MORE OR LESS OF 4 INCH GAS MAIN IN RUANE RD. FROM THE EXISTING 4 INCH GAS MAIN AT HOUSE # 74 EASTERLY TO HOUSE # 61 FOR A NEW GAS SERVICE

- B. Include or attach a sketch to provide a visual description of the project. If plans are attached, provide:

Title of Plan 61 RUANE RD. NEWTON MA Date of plan 8-31-2016
02132

III. PUBLIC WORKS DEPARTMENT REVIEW

Date received by Public Works Department _____

Check One:

Minor Project ☐

Major Project ☐

Lateral ☐

(Refer to City Engineer Standard Requirements for Plans for definition of minor and major project)

Plans Submitted:

Certified Plot Plan ☐

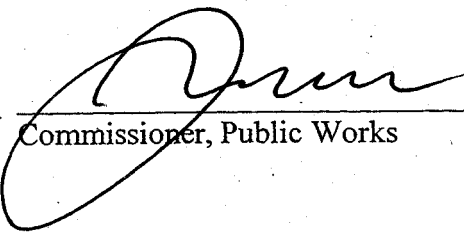
Stamped Plans ☐

DATE AND COMMENTS:

RECOMMENDATIONS:

NO ISSUES, trench restoration to City Standards per Street Opening Permit	
John Dugher	
Associate City Engineer	
Sept 12, 2016	

V. RECOMMENDATION TO PUBLIC FACILITIES COMMITTEE:


Commissioner, Public Works

Date

9/12/16

City of Newton / Board of Aldermen:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **City of Newton** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 110 feet more or less of 4 inch gas main in Ruane Rd., Newton. From the existing 4 inch gas main at house # 74, easterly to house # 61 for a new gas service.

Date: September 7, 2016

By: _____

Dennis K Regan
Permit Representative

City of Newton / Board of Aldermen:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **City of Newton** substantially as described in the petition date September 7, 2016 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **City of Newton** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

MN # 144-1120950

**RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**

City of Newton / Board of Aldermen:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **City of Newton** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 110 feet more or less of 4 inch gas main in Ruane Rd., Newton. From the existing 4 inch gas main at house # 74, easterly to house # 61 for a new gas service.

Date: September 7, 2016

By: _____

Dennis K Regan
Permit Representative

City of Newton / Board of Aldermen:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **City of Newton** substantially as described in the petition date September 7, 2016 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **City of Newton** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

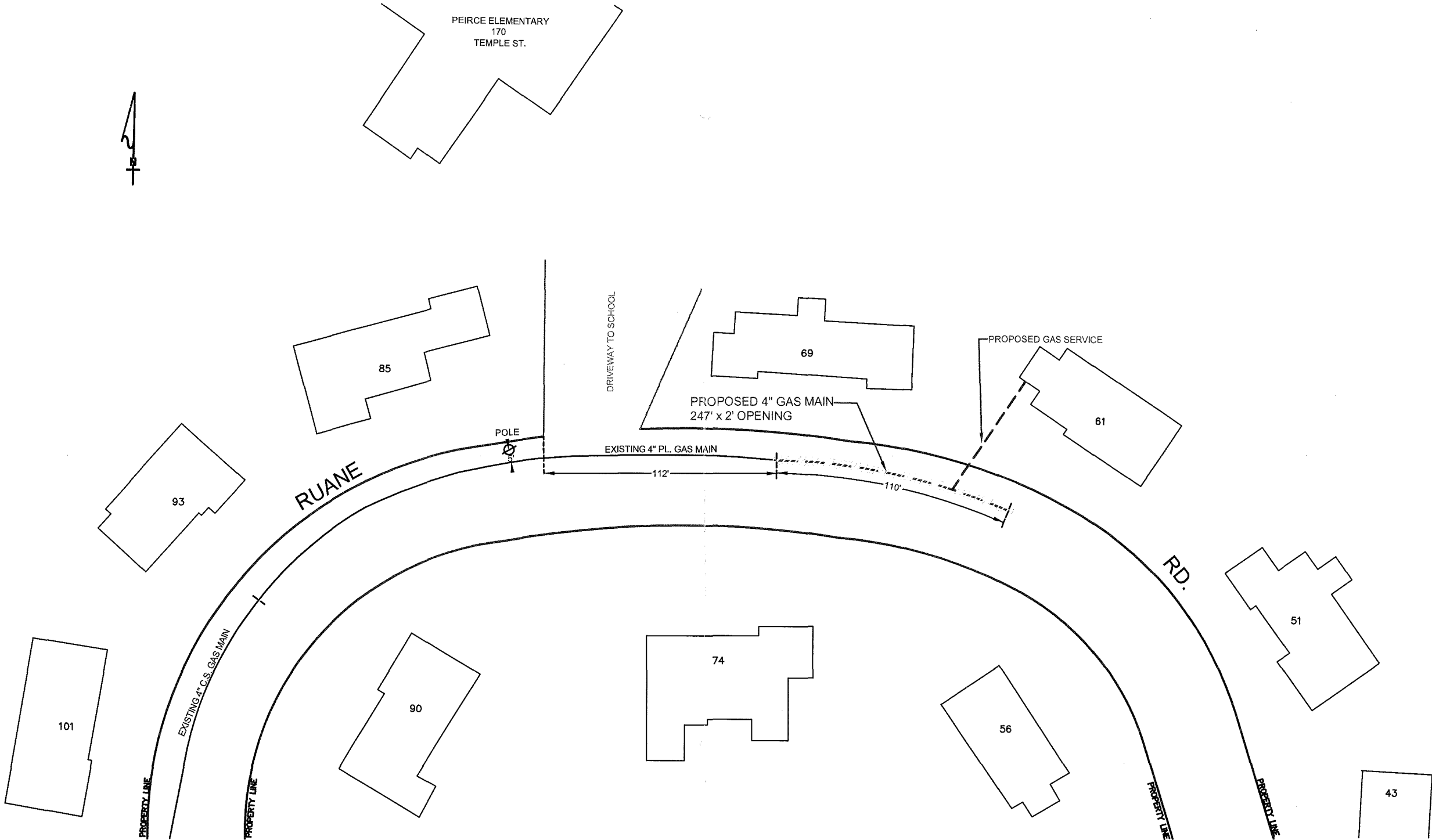
Title

MN # 144-1120950

**RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**

ABUTTERS LIST**RUANE RD**

MAGENCE YITZ	33 RUANE RD	NEWTON MA	02465-2627
CHIN VICTOR F	40 RUANE RD	NEWTON MA	02465-2628
LAMPERT AUDREY H	43 RUANE RD	NEWTON MA	02465-2627
HEIMLICH MICHAEL S	51 RUANE RD	NEWTON MA	02465-2627
BATTAT DENISE F	56 RUANE RD	NEWTON MA	02465-2628
GOLDMAN JERALD L	61 RUANE RD	NEWTON MA	02465-2627
WHITE ALEXANDER C	69 RUANE RD	NEWTON MA	02465-2627
74 RUANE ROAD LLC	74 RUANE RD	NEWTON MA	02465-2628
SARKIS ZEROUNIAN	85 RUANE RD	NEWTON MA	02465-2627
KOLMAN BENET S	90 RUANE RD	NEWTON MA	02465-2628
J & J BROTHERS REALTY CO	93 RUANE RD	NEWTON MA	02465-2627
TISHMAN SHARI	101 RUANE RD	NEWTON MA	02465-2627



LEGEND

— PROPOSED GAS

— EXISTING GAS

— PROPERTY LINE

— EOR

— EDGE OF ROADWAY

▨ PROPOSED OPENING

NOTE:

THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.

CALL 811 BEFORE YOU DIG

UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES

NO FIELD VERIFICATION PERFORMED

REVISIONS				
NO.	DESCRIPTION	DATE	DR.BY	APP.BY

nationalgrid

40 SYLVAN ROAD
WALTHAM, MA 02451

GRANT OF LOCATION

PROPOSED LOCATION OF 4" GAS MAIN

61 RUANE RD., NEWTON, MA 02465

ENGR / DRFTMN	DATE	SIZE	PRESSURE	MATERIAL	LENGTH	WORK ORDER NO.
J.P.T./N.C.	08-31-2016	4"	L.P.	PLASTIC	110'±	1120950

SCALE: N.T.S.

SHEET 1 OF 1

DRAWING NO.

GP-NEW

1120950-16-202

CITY OF NEWTON
MASSACHUSETTS

#330-16

#10623

PETITION for GRANT OF LOCATION

To the Petitioner:

City of Newton Ordinance Section 23-52 requires that each petition for grant of location be submitted to the Public Works Department for a preliminary review before the applicant files the petition with the Board of Aldermen. The comments of the Public Works Commissioner will be part of the record submitted to the Board of Aldermen. Upon filing with the Board of Aldermen, the petition will be scheduled for a public hearing before the Public Facilities Committee of the Board of Aldermen. **The petitioner is responsible for insuring that the petition is complete and all required materials are in order for review.** Attached please find the City Engineer's Standard Requirements for Plans and the Department of Public Works Permit Processing brochure.

Grant of Location Process:

1. Applicant submits completed Petition Form and required materials to Public Works Department
2. Public Works Department conducts preliminary review and gives written comments to the applicant
3. Petitioner files Petition Form with Clerk of the Board of Aldermen
4. Board of Aldermen schedules petition for a public hearing before the Public Facilities Committee of the Board of Aldermen
5. Public Facilities Committee recommendations are forwarded to the Board of Aldermen for a final decision

Questions may be directed to:

Lou Taverna, City Engineer, 617-796-1020

Shawna Sullivan, Clerk of the Board of Aldermen, 617-796-1213

I. IDENTIFICATION (Please Type or Print Clearly)

Company Name NATIONAL GRID

Address 40 SYLVAN RD

WALTHAM MA 02451

Phone Number 617-293-0480

Fax Number _____

Contact Person DENNIS REGAN

Title PERMIT REPRESENTATIVE

Signature [Signature]
Person filing application

Date 9-21-16

If a telecommunications company, indicate how certified by the Department of Telecommunications and Energy:

II. DESCRIPTION OF PROJECT: to be completed by petitioner

II. DESCRIPTION OF PROJECT: to be completed by petitioner

- A. Write here or attach a description of the project including, location, proposed time frame for completion, type of materials to be used, benefit provided to the City, project mitigation plan as applicable, street reconstruction plan including timetable for completion.

TO INSTALL AND MAINTAIN APPROXIMATELY 225 FEET
MORE OR LESS OF 4 INCH GAS MAIN IN LEVBERT RD.
NEWTON. FROM THE EXISTING 4 INCH GAS MAIN AT
HOUSE # 87 EASTERLY TO HOUSE # 73 FOR A NEW GAS SERVICE

- B. Include or attach a sketch to provide a visual description of the project. If plans are attached, provide:

Title of Plan 73 LEVBERT RD. NEWTON MA Date of plan 9-19-2016
02459

III. PUBLIC WORKS DEPARTMENT REVIEW

Date received by Public Works Department _____

Check One:

Minor Project ☐

Major Project ☐

Lateral ☐

(Refer to City Engineer Standard Requirements for Plans for definition of minor and major project)

Plans Submitted:

Certified Plot Plan ☐

Stamped Plans ☐

DATE AND COMMENTS:

RECOMMENDATIONS:

	All trenches shall be
	compacted to 95% Proctor
	all trenches, sidewalks &
	curb shall be restored
	to City Standards per
	street opening permit.

John Dagblin, Assistant
Sept 22, 2016 City Engineer

V. RECOMMENDATION TO PUBLIC FACILITIES COMMITTEE:

Commissioner, Public Works

Date

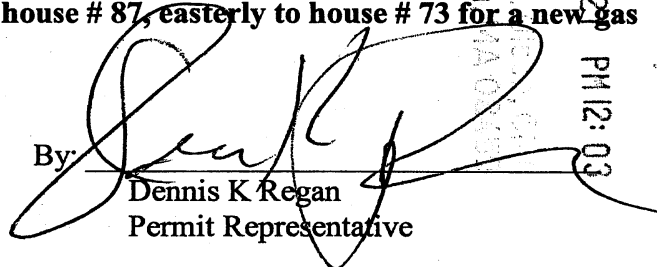
9/22/16

City of Newton / Board of Aldermen:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **City of Newton** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 225 feet more or less of 4 inch gas main in Levbert Rd., Newton. From the existing 4 inch gas main at house # 87, easterly to house # 73 for a new gas service.

Date: September 21, 2016

By: 
 Dennis K Regan
 Permit Representative

City of Newton / Board of Aldermen:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **City of Newton** substantially as described in the petition date September 21, 2016 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **City of Newton** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

MN # 144-1111804

RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS

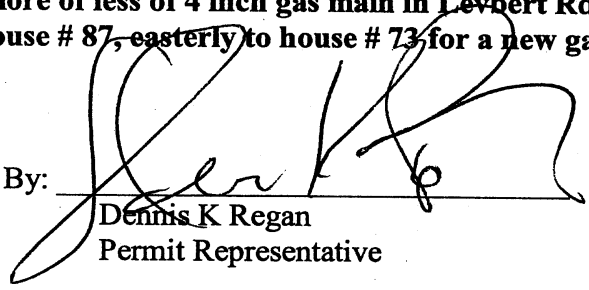
City of Newton / Board of Aldermen:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **City of Newton** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

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Date: September 21, 2016

By: _____


Dennis K Regan
Permit Representative

City of Newton / Board of Aldermen:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **City of Newton** substantially as described in the petition date September 21, 2016 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **City of Newton** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

MN # 144-1111804

**RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**

Final Label Report

Levbert

SBL	Owner	Number	Street	Unit
81005 0037	STEIN ROY & IRIT	125	GREENWOOD ST	
81005 0038	DABI KAPIL	141	GREENWOOD ST	
81005 0039	SHARON ANDRE & YEHUDIT	149	GREENWOOD ST	
81005 0036	COLLINS SELDA JOAN	11	LEVBERT RD	
81005 0047	SHAMMAY EZRA E & KAREN	20	LEVBERT RD	
81005 0035	CHOSIAD DAVID B	21	LEVBERT RD	
81005 0046	MOSHES MICHAEL	28	LEVBERT RD	
81005 0034	BERDICHEVSKY MORRIS & JOYCE	29	LEVBERT RD	
81005 0033	CHAN WAI HON PHILIP	37	LEVBERT RD	
81005 0045	SHAFFER LINDA C	38	LEVBERT RD	
81005 0032	PERRIN SCOTT D	43	LEVBERT RD	
81005 0031	ROSENGARD JEANNE R	51	LEVBERT RD	
81005 0030	TAPPER MARILYN L/E	57	LEVBERT RD	
81005 0044	JAFF DEBRA & MICHAEL	60	LEVBERT RD	
81005 0029	ARON DORIS E & ROBERT TRS	65	LEVBERT RD	
81005 0043	FINN ROSALYN S	68	LEVBERT RD	
81005 0028	73 LEVBERT LLC	73	LEVBERT RD	
81005 0027	CHANDOK DHARMENDER	77	LEVBERT RD	
81005 0026	HECHT ARLENE D	87	LEVBERT RD	
81005 0042	WENNETT RICHARD W & ROSLYN	88	LEVBERT RD	
81005 0025	WEINER HARVEY & LINDA R	95	LEVBERT RD	
81005 0041	COHEN ROBIN A	96	LEVBERT RD	
81005 0024	BERGERSEN THOR C	103	LEVBERT RD	
81005 0040	ALTSCHULER RICHARD & DEBORAH Z	110	LEVBERT RD	

**CITY OF NEWTON
MASSACHUSETTS**

2016 SEP 15 AM 10:23

PETITION for GRANT OF LOCATION

David A. Olson, Clerk
Newton, MA 02459

To the Petitioner:

City of Newton Ordinance Section 23-52 requires that each petition for grant of location be submitted to the Board of Aldermen before it is sent to the Public Works Department for a preliminary review. The comments of the Public Works Commissioner will be part of the record submitted to the Board of Aldermen. Upon filing with the Board of Aldermen, the petition will be scheduled for a public hearing before the Public Facilities Committee of the Board of Aldermen. **The petitioner is responsible for insuring that the petition is complete and all required materials are in order for review.** Attached please find the City Engineer's Standard Requirements for Plans and the Department of Public Works Permit Processing brochure.

Grant of Location Process:

1. Applicant submits completed Petition Form and required materials to the Board of Aldermen
2. Public Works Department conducts preliminary review and gives written comments to the applicant
3. Engineering Division files Petition Form with comments with the Clerk of the Board of Aldermen
4. Board of Aldermen schedules petition for a public hearing before the Public Facilities Committee of the Board of Aldermen
5. Public Facilities Committee recommendations are forwarded to the Board of Aldermen for a final decision

Questions may be directed to:

Lou Taverna, City Engineer, 617-796-1020

Shawna Sullivan, Clerk of the Board of Aldermen, 617-796-1213

I. IDENTIFICATION (Please Type or Print Clearly)

Company Name Comcast of Mass

Address 440 Myles Standish BLVD
Taunton Ma 02780

Phone Number 774 644 9104

Fax Number _____

Contact Person Manuel Furtado

Title Project Coordinator

Signature _____

Date 9-9-16

Person filing application

If a telecommunications company, indicate how certified by the Department of Telecommunications and Energy:

II. DESCRIPTION OF PROJECT: to be completed by petitioner

- A. Write here or attach a description of the project including, location, proposed time frame for completion, type of materials to be used, benefit provided to the City, project mitigation plan as applicable, street reconstruction plan including timetable for completion.

Starting @ Pole # 376/1 on Stien Circle Trench in Grass 120' to Existing Vault on Chinian Path Place 1X3" Pipe in Place

- B. Include or attach a sketch to provide a visual description of the project. If plans are attached, provide:

Title of Plan Stien Circle Date of plan 9/09/16

III. PUBLIC WORKS DEPARTMENT REVIEW

Date received by Public Works Department _____

Check One:

Minor Project ☐

Major Project ☐

Lateral ☐

(Refer to City Engineer Standard Requirements for Plans for definition of minor and major project)

Plans Submitted:

Certified Plot Plan ☐

Stamped Plans ☐

DATE AND COMMENTS:

RECOMMENDATIONS:

	Trench shall be compacted
	to 95% Proctor. All
	sidewalk + curb damaged
	shall be restored to
	City Standards per
	Street opening Permit

John Dugan, Associate City Eng

V. RECOMMENDATION TO PUBLIC FACILITIES COMMITTEE:

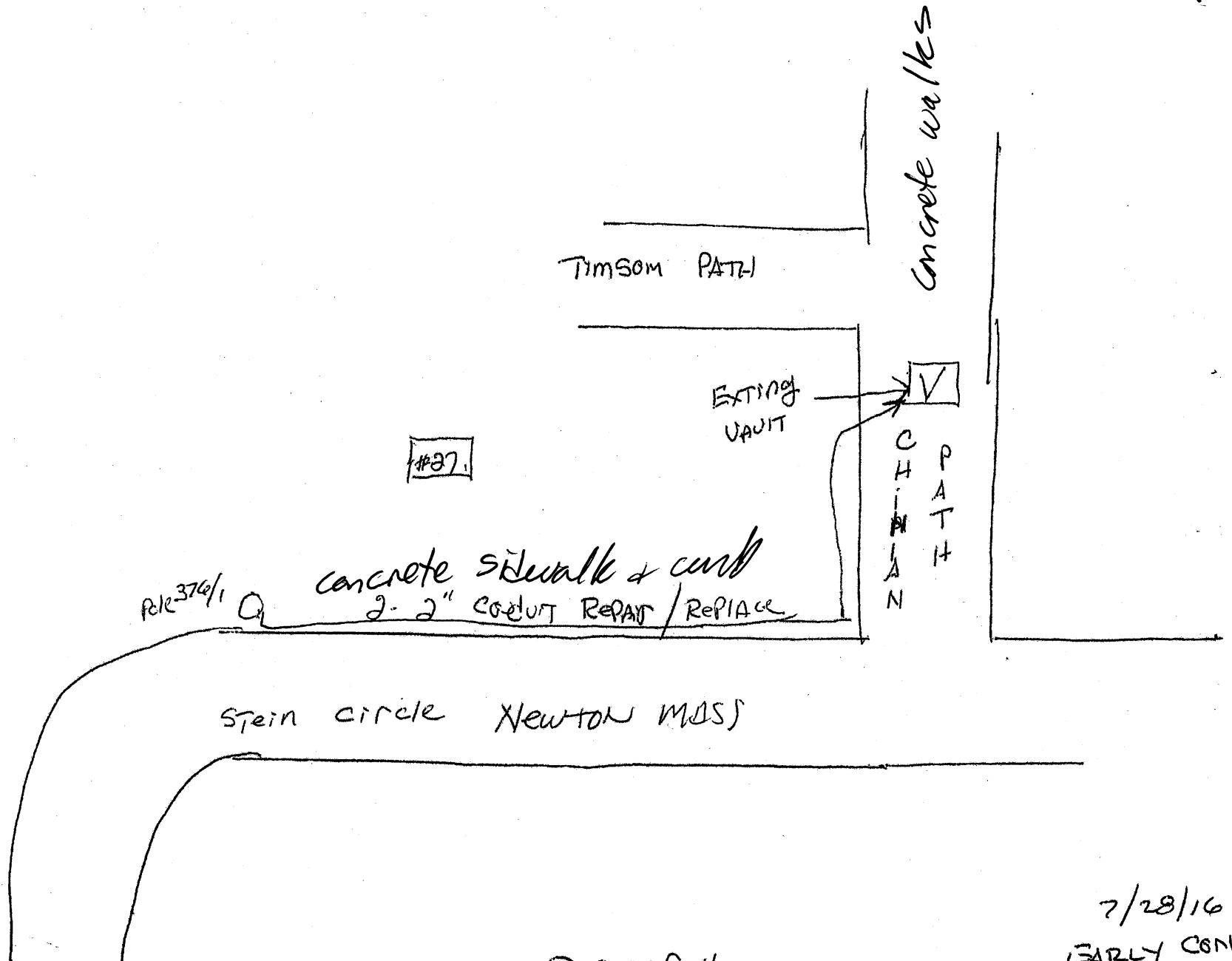
Sept 22, 2016

Commissioner, Public Works

Date

9/22/16

Shawna Sullivan
CITY Clerk #331-16



DIG Safe #
2016 3009979

7/28/16
EARLY CONT
58 S6 km B
HARVARD / MA
200 2711 003

Final Label Report

Comcast

SBL	Owner	Number	Street	Unit
84012 0008	FETTERMAN ANNE & JOSHUA	16	CHINIAN PATH	
84012 0007	BOISVERT RENE P & BARBARA N	26	CHINIAN PATH	
84014 0002	PERI EMIL & ARJANA	15	CIBEL PATH	
84014 0007	COPMAN HELEN L	16	CIBEL PATH	
84014 0001	LINSKY LEONARD & BEVERLY L	8	EARLY PATH	
84013 0008	BOYNICK RUTH TR	22	STEIN CIR	
84013 0007	MACNAIR DAVID G	30	STEIN CIR	
84019 0002	SOLOMON SCHECHTER DAY SCHOOL INC	60	STEIN CIR	
84013 0005	ROSSER ROBERT WILLIAM & MARY L	15	TIMSON PATH	
84013 0006	CHTERENTAL IGOR	27	TIMSON PATH	
84012 0009	ROSEN SHELLEY J	30	TIMSON PATH	

RECEIVED
Newton City Clerk

CITY OF NEWTON

2016 JUN 22 AM 11:35

DOCKET REQUEST FORM

DEADLINE NOTICE: Council Rules require items to be docketed with the Clerk of the Council NO LATER THAN 7:45 P.M. ON THE MONDAY PRIOR TO A FULL COUNCIL MEETING.

Newton, MA 02459

To: Clerk of the City Council

Date: June 22, 2016From (Docketer): David Olson, City Clerk

Address: _____

Phone: _____

E-mail: _____

Additional sponsors: _____

1. Please docket the following item (it will be edited for length if necessary):

The City Clerk requesting that the City Council officially delegate the responsibility of quinquennial Boundary Line Perambulation to the City's Engineer and the City's GIS Administrator as required by MGL. Ch. 42 Sec. 2 which states that "the boundary markers of every town shall be located, the marks thereon renewed, and the year located marked upon the face thereof which bears the letter of the town locating its boundary, once every five years, by at least two of the selectmen of the town or by two substitutes designated by them in writing."

2. The purpose and intended outcome of this item is:

- ☐ Fact-finding & discussion
☐ Appropriation, transfer,
☐ Expenditure, or bond authorization
☐ Special permit, site plan approval,
☐ Zone change (public hearing required)

- ☐ Ordinance change
☐ Resolution
☐ License or renewal
☐ Appointment confirmation
☒ Other: _____

3. I recommend that this item be assigned to the following committees:

- | | | |
|---|---|--|
| ☐ Programs & Services | ☒ Finance | ☐ Real Property |
| ☐ Zoning & Planning | ☐ Public Safety | ☐ Special Committee |
| ☒ Public Facilities | ☐ Land Use | ☐ No Opinion |

4. This item should be taken up in committee:

- ☐ Immediately (Emergency only, please). Please state nature of emergency:

- ☒ As soon as possible, preferably within a month
☐ In due course, at discretion of Committee Chair
☐ When certain materials are made available, as noted in 7 & 8 on reverse
☐ Following public hearing

PLEASE FILL OUT BOTH SIDES

5. I estimate that consideration of this item will require approximately:

#257-16

- | | |
|--|--|
| ☐ One half hour or less | ☒ Up to one hour |
| ☐ More than one hour | ☐ An entire meeting |
| ☐ More than one meeting | ☐ Extended deliberation by subcommittee |

6. The following people should be notified and asked to attend deliberations on this item. (Please check those with whom you have already discussed the issue, *especially relevant Department Heads*):

City personnel

Citizens (include telephone numbers/email please)

☒ Lou Taverna

☐

☒ Doug Greenfield

☐

☒ Maura O'Keefe

☐

☐

☐

☐

☐

7. The following background materials and/or drafts should be obtained or prepared by the Clerk's office prior to scheduling this item for discussion:

8. I ☐ have or ☐ intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. *

(*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk's office by 2 p.m. on Friday before the upcoming Committee meeting when the item is scheduled to be discussed so that Councilors have a chance to review all relevant materials before a scheduled discussion.)

Please check the following:

9. ☐ I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.
10. ☐ I would like the Clerk's office to contact me to confirm that this item has been docketed. My daytime phone number is:
11. ☐ I would like the Clerk's office to notify me when the Chairman has scheduled the item for discussion.

Thank you.

David Olson

Signature of person docketing the item

[Please retain a copy for your own records]

#257-16

[Print](#)**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 42** BOUNDARIES OF CITIES AND TOWNS**Section 2** Locating and marking of town boundary markers; recordation; copy of records to contiguous town

Section 2. The boundary markers of every town shall be located, the marks thereon renewed, and the year located marked upon the face thereof which bears the letter of the town locating its boundary, once every five years, by at least two of the selectmen of the town or by two substitutes designated by them in writing. The marking shall be made with a paint or other suitable marking material.

The proceedings shall be recorded with the town clerk and the board of selectmen of the town in writing signed under penalty of perjury setting forth which boundary marks were located, and those which were not located. A copy of such records shall also be sent, by registered letter, to the town clerk and the board of selectmen of any contiguous town.